

**ÉCOLE COMMUNAUTAIRE RAWLINSON/RAWLINSON COMMUNITY SCHOOL**

**Minutes of Meeting of School Advisory Council - DRAFT**

**Wednesday, October 12, 2016 at 7pm**

**231 Glenholme Ave, 2<sup>nd</sup> Floor Staff Room**

**SAC Voting Parent Members (x indicates attendance)**

	AHMAD, Cara (TDSB)	X	FILIAC, Tammy	X	OGILVIE, Andy (Co-Treasurer)
X	AHMAD, Maya (co-secretary)		FULLERTON, Anne	X	PIKE, Jane (Co-Chair)
X	BANNISTER, Paulet		GIANNINI, Anna	X	RUDDOCK, Sophia (Ward 9 rep)
X	BERNARDO, Mary Anne		JONES, Jamie	X	SMITH, Sarah (Co-Chair)
X	BLACKWOOD, Cheridal (co-treasurer)	X	KEANE, Paulette	X	SHIP, Jennifer (Co-Treasurer)
X	BURTCH, Alanna (co-secretary)	X	MONTELEONE, Yassara		VIRDEE, Sabrina (Co-chair)
X	CRISCIONE, Rheana	X	MAXWELL, Cynamin		
X	DAWSON, Alexis (co-treasurer)		NEWTON, Cynthia (TDSB)		Total = 16 of 22 voting members

**Staff**

X	STARK, Ms. Kimberly (Principal)	X	DODIC, Ms. Millie (Teacher Rep)		MARTENS, Ms. Lynne (Model School Rep)
X	KAMEL-ZIA, Ms. Amira (Vice Principal)		MCINTOSH, Todd (Teacher Rep)		VELLA, Edward (Vice principal)

**Other Parents & Community Members:** Maria Castagna, Indie Daniel, Claire Greenshaw, Bill Leong, Jason Simm & Inge Tamm.

Total attendance = 25.

**1. Welcome, Introductions, Chair Report**

Jane welcomed everyone and started introductions around the room.

Updates:

- Indigo Adopt a School raised \$1800. Money goes directly into non fiction books for the library. Planning to donate \$1500 for the Forest of Reading program for the library, but it must be voted on.

- Alexis: Pupil accommodation review regarding Vaughan Road Academy, Forest Hill, as well as several other schools in the area will take place November 8. Meeting to discuss future use, including proposed community hub site of some kind for Vaughan Road Academy.
- Ward 9 meeting will take place Oct 17. Location TBA.
- Jane: Insurance for the SAC is needed, school to provide. We must purchase our own paper, but can use photocopier in staff room.
- Sarah: Regarding chocolate sales, Jenn S has 99 bars left. Anyone interested in selling these bars should contact her.
- Jenn S: Pizza sales are going very well. There were lots of donations collected, community is grateful. Volunteers are needed going forward. We currently have 6 volunteers who are not guaranteed to continue. We need 15, ideally. Grade 8s to help out and share in profits with us. Call for more parent volunteers. First school Friday of every month. Next is Nov 4<sup>th</sup>, 11am - 1pm.

## 2. Dates for SAC meetings 2016/2017

- Jane: Proposed dates for the SAC meetings: Thurs Nov 10, Thurs Dec 8, Tues Jan 10, Wed Feb 8, Thurs March 9, Tues Apr 4, Wed May 3, Thurs June 1

## 3. Treasurer's Report

- Andy: Reviewed finances for September:
  - Sept 30th Bank Balance= \$21,947.59
  - One outstanding Cheque= -\$295.30
  - Book Balance = \$21,652.29
  - Gr.8 balance \$802.73 from last years fun fair bake sale

Item	Allocated
Field Trips	\$4,000.00
School Grounds	\$7,500.00
Community Outreach	\$600.00
Eco Club	\$500.00
School Council Expenses	\$300.00
Grade 8 field trip	\$1,200.00
Forest of Reading	\$1,500.00
Extra Curricular Activities	\$3,500.00

Total	\$19,100.00
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- All finances are conservatively estimated based on last year's earnings.
- Expected Spending Budget to be approved and/or revised during meeting

EXPECTED SPENDING

<b>2016-17 Spending</b>	Aug 31st Balance	\$19,104.59
<b>Item</b>	<b>Allocated</b>	<b>Spent</b>
Field Trips	\$4,000.00	
School Grounds	\$7,500.00	
Community Outreach	\$600.00	
Eco Club	\$500.00	
School Council Expenses	\$300.00	
Grade 8 field trip	\$800.00	
Forest of Reading	\$1,500.00	
Extra Curricular Activities	\$3,900.00	
<b>Total</b>	<b>\$19,100.00</b>	\$ -

EXPECTED FUNDRAISING

	<b>2013-14</b>	<b>2014-15</b>	<b>2015-16</b>	<b>Avg</b>	<b>2016-17</b>
Fun Fair	\$11,000	\$4,164	\$6,519	\$7,228	\$7,000
Movie Night	\$440	-		\$440	\$400
International Food	\$300	\$451		\$376	

Fest					
Pizza Lunch				\$0	\$6,000*
QSP	\$3,914	\$2,781	\$2,205	\$2,967	\$2,000
Chocolates	\$5,971	\$7,398	\$4,525	\$5,965	\$5,000
Dance-a-thon					\$1,000
Grade 8s	\$2,140	\$5,656	\$4,389	\$4,062	\$4,800**
	<b>\$23,766</b>	<b>\$20,451</b>	<b>\$17,638</b>	<b>\$21,037</b>	<b>\$26,200</b>

\*Pizza lunch projections based on current campaign figures pro-rated for the year and includes 30% of profit to go to Grade 8 funds.

\*\*Grade 8s include \$3k from pizza lunch, \$1K from Rawly Wear and \$800 already in bank from last year's fun fair bake sale.

- Discussion around budget: For Oct 31<sup>st</sup>, budget to be decided. Extra-curricular adjusted to \$3900 and Gr 8 field trip reduced to \$800. They usually/will fundraise the rest. What's included in extra-curricular? Kim will ask teachers what they need. Last year, Chrome books, gym equipment etc. SAC votes on requests made by teachers. Some rules/regs on what funds can be used. Point of interest re: Forest of Reading - what is it? Some interest in fundraising for jerseys, t-shirts, banners etc for cross country meet. **Jane – worth further discussion.**
- Expected fundraising numbers are conservative estimates based on years past. Fun fair – based on last 3 years average. Pizza lunches are the biggest fundraiser - bringing in \$9K (\$3K goes to Gr 8s).
- Jenn S: Targeted fundraising for specific items is best.
- Motion to approve expected spending made by Alexis, seconded by Mary Anne, all in favour, none opposed.
- Motion to approve expected fundraising by Mary Anne, **seconded by Jane (?)**, all in favour, none opposed.

#### 4. Principal's Report

Ms. Stark reported:

- Student verification forms to go home this Friday to update index cards, to be returned the following week.
- PA Day was compliance training, department/grade team meetings, afternoon was Kindergarten PD, PD for safe schools as well.
- Character pictures have been taken and will go up soon.
- New IT ordered for the school, each class will have at least 1 working computer.
- Reorganization meant a new 15 person kindergarten class opened in Room 120. Fitness room has been reorganized into Grade 1 French Immersion.
- Upcoming events: Oct 28th is Terry Fox. Oct 27th is final cross country meet. Early French Immersion night is November 25th. Jenn S and Alanna B to be parent reps. Grade 8 info night is Tuesday, Oct 18th at 5pm, presented by guidance counsellor. Also at Humewood, at 6pm, same counsellor presenting.

- Students out for lunch must stay out until 12, as there is no supervision.
- Head lice - checks in school Oct 25th, 26th and 27th - parent volunteers needed, public health nurse will train. Jane will help - fight stigma about lice.
- Grade 3 Gifted & Abilities Testing - results will be mailed to parents. Same with EQAO, results coming and will be mailed out. Math #s down everywhere.

Mary Ann: Cockroach sightings in the school. Custodian Gary to put out the call for pest control.

Ms. Stark stated pest control is done monthly or as needed.

Jane: reports have been heard about bedbugs. **For next meeting agenda: ideas for breaking down lice stigma.**

## 5. PRO Grant/ Active Family Night Discussion

Sarah reported:

- Grant for \$100 from the school board, for 'active family night.'
- Previously have used funds for speakers.
- Goal is for a fun night where parents and children to be active together. Maybe two time slots to include kindi kids 5-6pm, and 6-7pm.
- Need ideas and volunteers from families and gym teachers. Ideas proposed: zoomba, model school workshops, Jr. Achievement - from financial industry, a rep from TD to talk about financial health, free for kids. Mr. Mack's event from last year was awesome. STEM – Science, Technology, Math & Engineering – workshops last year. Proposed – some model school workshops. Community outreach events – goal for 1 per month - could be alternated with PRO grant activities. **Sarah & Paulet to discuss.** New "model school" rep will join end of November. Money could go towards math.

Jane: reminded us about parent volunteers needed. Planned for the end of November. A parent does Zumba in the community.

Millie: Canadian Tire money fundraiser happening by Mr. Mac for ping pong table. Parents invited to support if interested.

Alexis: brought forward idea of Thelunchlady.ca - a hot lunch program, a TDSB approved vendor. Offers nut-free, soy-free, dairy-free etc addressing allergies in ways pizza lunches can't. No contract or parent volunteers required. Lunches are healthy and meet Ontario requirements. Costs range from \$4.50-\$6/lunch. Not a fundraiser but \$0.25/large lunch or \$0.15/little lunch donated to SAC. Proposal today to have lunch lady attend next SAC mtg to present program. Questions – minimum numbers needed? Space needed? Commitment? Subsidies available? What is demographic of school – working class? Middle class? Concern about setting up 2 tier system. **More discussion needed. Principal Stark agrees to discuss further.**

## 6. Updates and Planning

- Sarah: community cleanup - Sat, Oct 15th from 11am - 1pm. Donated baked goods, coffee. School will provide garbage bags. No power tools, school will be closed, bring bottled water. Families can bring rakes, yard bags, brooms etc. Any questions – email SAC.
- Swap Market: Run by Tammy last year. Tammy has volunteered to run it again. Request that this year focus will be on cold weather clothes, to keep it seasonal. Non perishable food item is suggested donation to participate. Nov 2nd is proposed

date - tbc.

- Dance-a-thon: kids get sponsors to dance in gym. Proposed for end of November - date tbc.
- Movie night: 5-7pm or 6-8pm proposed for spring time.
- **Active calendar needed.**
- Guest Indie Daniel from CPF (Canadian Parents for French), activity books with Kindies to be sent home, allocate \$ from TDSB – music, demonstration Nov 20<sup>th</sup>. Looking for parents to join group, need 10 to start class. \$100. \$25 membership includes online resources. Class hosted at Rawlinson last year by Mr. Kaufmann.
  
- Meetings approved from last meeting - with following corrections noted:
  - Sophia did attend, Tamika is now rep of Ward 9 along with Ximena
  - Paulet talked about 2 items – should be separated, snack program & model schools
  - Rheana motion, Sophia seconded, all in favour with corrections

Meeting adjourned at 8:35pm. Next meeting to be held Thursday, November 10, 2016 at 7pm.